

Position Description: Non-Executive Director

1-year Term | Volunteer | NFP

Position Title: Non-Executive Board Director

Organisation: Kiteboarding Western Australia Incorporated Association

Location: Western Australia

About Us:

Kiteboarding WA is an incorporated association and State Sporting Association, dedicated to promoting and developing the sport of kiteboarding and wing foiling in Western Australia. Our mission is to foster a strong, supportive community for kiteboarders of all skill levels while advocating for safety, environmental stewardship, and the thrill of kiteboarding and wing foiling.

Position Overview:

We are seeking a female Board Director to join our team. As a Board Director of Kiteboarding WA, you will play a pivotal role in shaping the future of kiteboarding and wing foiling in Western Australia. This position offers a unique opportunity to combine your leadership skills, love for the sport, and commitment to community engagement. KWA supports the WA Government's efforts to increase gender diversity, particularly with regards to women in leadership positions within the sport and recreation industry. KWA will endeavour to meet its requirement for the Women in Leadership target on the board, with 50 percent female directors.

Key Responsibilities:

- **Governance and Oversight:**
 - Prepare and participate in board meetings to discuss and vote on important decisions.
 - Ensure the association adheres to its mission, vision, values and strategic goals.
 - Monitor the organisation's compliance with legal and regulatory requirements.
- **Strategic Planning:**

- Contribute to the development and implementation of the association's strategic plan.
 - Provide input on long-term goals and objectives.
- **Financial Management:**
 - Review and approve the annual budget and financial statements.
 - Assist in securing funding and managing resources effectively.
- **Community Engagement:**
 - Act as an ambassador for the association within the kiteboarding community.
 - Promote membership growth and retention.
 - Engage with members to understand their needs and concerns.
- **Event Planning and Coordination (Optional):**
 - Assist in organising kiteboarding and wing foiling events, competitions, and social activities.
 - Support the planning and execution of educational and training programs.

Qualifications and Skills

- **Experience:**
 - Prior experience in a leadership role is beneficial. Opportunities for development are available.
 - Background in kiteboarding and/or wing foiling and a strong interest for the sporting industry.
- **Skills:**
 - Excellent communication and interpersonal skills.
 - Strong organisational and time-management abilities.
 - Ability to work collaboratively and constructively with others.
 - Basic understanding of financial management and budgeting.
- **Personal Attributes:**
 - Deep passion for the sport
 - Can-do attitude, proactivity in taking on work, and 'getting shit done'
 - Integrity and commitment to the association's values and mission
 - Open-minded, adaptable, and forward-thinking team-player

Meeting and Participation Requirements

- Attend bi-monthly board meetings (approximately 8 meetings held online annually).
- Participate in monthly meetings of one of the five sub-committees (Finance & Governance, Events & Participation, Training & Pathways, Marketing & Communication, Trend & New Sports) and special projects as needed.
- Engage in continuous learning and development related to governance and sport.

Benefits and Opportunities

- Opportunity to shape the future of kiteboarding and wing foiling in WA.
- Networking with other kiteboarding and wing foiling enthusiasts and industry professionals.
- Personal and professional development through leadership and governance experience and training.
- Contribution to the growth and sustainability of the sport.

How to Apply:

Interested candidates are invited to submit their resume and an expression of interest letter outlining their relevant experience and vision for the role to the President at gregory.gerhardt@kiteboardingwa.org.au by 6 November 2025, cc daniel.anderson@kiteboardingwa.org.au.

Join us in promoting the exhilarating sport of kiteboarding and making a positive impact in our community!